



## BOARD OF SELECTMEN AGENDA

MONDAY, MAY 21, 2018

SELECTMEN MEETING 7:00 P.M.

SELECTMEN'S CONFERENCE ROOM TOWN OFFICES, 3<sup>rd</sup> FLOOR

- 
- I. Call to Order – 7:00 P.M.
  - II. Opening Ceremonies – 7:00 P.M.
    - A. Moment of Silence/Pledge of Allegiance
  - III. Communications/Announcements/Liaison Reports – 7:05 P.M.
  - IV. Citizens Petitions and Presentations – 7:10 P.M.
  - V. Public Hearings – 7:15 P.M.

- A. Columbia Gas – (10 minutes)

This hearing is being held on a petition of Bay State Gas Company d/b/a Columbia Gas of Massachusetts, requesting permission to excavate for the purpose of replacing and/or extending its gas mains, according to blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions, as follows: to excavate approximately 720 feet on Chestnut Street from Whittier to Bartlet Street, 390 feet on Bartlet Street to Chestnut to Park, and 440 feet on Park Street from Bartlet to Main Street for the purpose of replacing the Cast Iron / Bare Steel-low pressure gas main with Plastic-high pressure due to a planned town paving project on these roads. All existing gas services within the project scope will be tied into the new Plastic-high pressure main. The existing plastic gas main and services on Chestnut Street from Bartlet to Main Street, Bartlet Street from Chestnut to Punchard Ave., and Barnard Street from Bartlet to Main Street will be retested and tied into the newly installed high pressure main. Job# 18-0842474-00

- B. New Cingular Wireless PCS, (AT &T) – (10 minutes)

This hearing is being held on a petition of New Cingular Wireless PCS, LLC (AT&T) requesting permission to construct and maintain telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote nodes and pole top antennas to be attached to existing National Grid utility poles, located upon and along the following public ways: 5 Rasmussen Circle

- C. New Cingular Wireless PCS, (AT &T) – (10 minutes)  
This hearing is being held on a petition of New Cingular Wireless PCS, LLC (AT&T) requesting permission to construct and maintain telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote nodes and pole top antennas to be attached to existing National Grid utility poles, located upon and along the following public ways: 323 Lowell Street
- D. National Grid and Verizon New England – (10 minutes)  
This hearing is on the petition of National Grid and Verizon New England requesting permission to locate poles, wires and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way: #25943887 – Ballardvale Road – National Grid to remove existing pole #2465 and install new pole 2465 approximately 16 feet east of old pole location, effectively allowing traffic to enter/exit from new subdivision called Monarch Lane. Location approximately as shown on plan attached. Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Ballardvale Road – Andover, MA.

VI. Regular Business of the Board – 7:55 P.M.

- A. North Reading Water Agreement – (20 minutes)  
Board to receive an update on the North Reading Water Agreement progress.
- B. Andover High School Study Committee (20 minutes)  
Update presented by the Andover High School Study Committee.
- C. Oak and Iron – (5 minutes)  
Oak & Iron Brewing Co., Inc. at 18 Red Spring Road has applied for a change in its Sunday hours to sell malt alcoholic beverages beginning at 10 a.m.
- D. Board of Registrar of Voters – (5 minutes)  
Board to discuss and consider to vote to fill a vacancy on Board of Registrars of Voters for a term to expire on March 31, 2019. The Republican Town Committee nominates Brian Major of 11 Odyssey Way.
- E. Special Municipal Employee Designation – (5 minutes)  
The Board to discuss and consider to vote designating the members of the West Elementary Building Committee as Special Employees.

F. Fraser Drive Street Acceptance – (5 minutes)

Board of Selectmen to consider to vote to sign the documents and view the plans for the street acceptance of Fraser Drive as approved at Town Meeting (Article 50).

VII. Consent Agenda – 8:55 P.M.

A. APPOINTMENTS – (Town Manager)

That the following appointments by the Town Manager be approved:

DEPARTMENT/ COMMITTEE	NAME	POSITION	RATE/ TERM	DOH
Youth Services	Connor Gaffney	AYS Supervisor 8	\$20.00/hr.	4/9/18
Information Technology	Omkar Savkur	Summer Intern.	\$12.00/hr.	7/2/18
Information Technology	Katheryn Turner	Summer GIS Intern.	\$16.00/hr.	6/4/18
Information Technology	Dylan Knepper	Summer Intern.	\$14.00/hr.	5/29/18
Information Technology	Matthew Travaglini	Summer Intern.	\$12.00/hr.	6/4/18
Elder Services	Caren Connor	Pier Diem Senior Center Driver	\$17.94/hr.	5/29/18
West Elementary School Building Committee	Paul Szymanski	Member		5/22/18
West Elementary School Building Committee	Andrew Flanagan	Member		5/22/18
West Elementary School Building Committee	Susan McCready	Member		5/22/18
West Elementary School Building Committee	Tracey Spruce	Member		5/22/18
West Elementary School Building Committee	Sheldon Berman	Member		5/22/18
West Elementary School Building Committee	Janet Nicosia	Member		5/22/18
West Elementary School Building Committee	Mark Johnson	Member		5/22/18
West Elementary School Building Committee	Elizabeth Roos	Member		5/22/18
West Elementary School Building Committee	Heather Eigen	Member		5/22/18
West Elementary School Building Committee	Donna Walsh	Member		5/22/18
West Elementary School Building Committee	Paula Colby- Clements	Member		5/22/18
West Elementary School Building Committee	Paul Rollins	Member		5/22/18

West Elementary School Building Committee	Siggy Pfendler	Member	5/22/18
West Elementary School Building Committee	Amrata Kirpalani	Member	5/22/18
West Elementary School Building Committee	Ricardo Almeida	Member	5/22/18

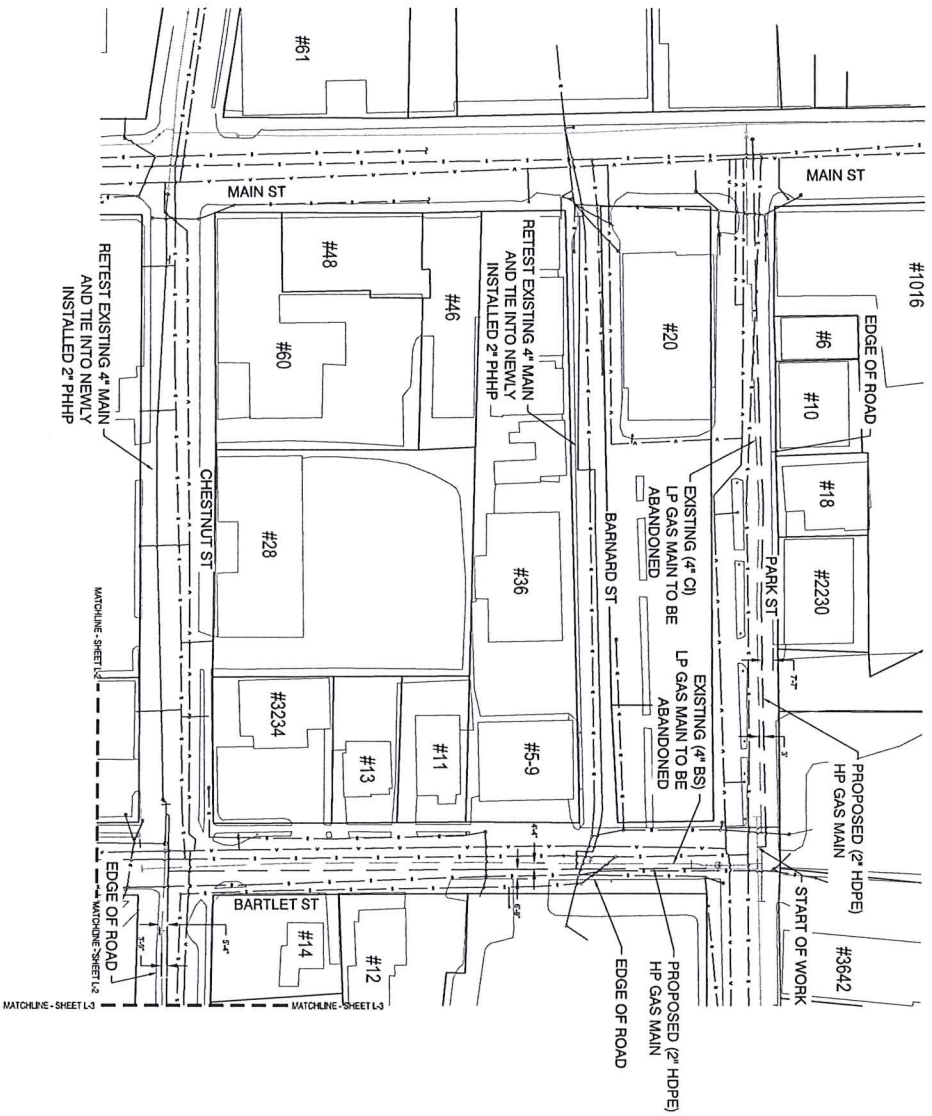
VIII. Approval of Minutes from Previous Board of Selectmen Meetings – 9:05 P.M.  
 March 5, 2018 (Regular Meeting), March 19, 2018 (Regular Meeting), March 22, 2018 (Regular Minutes), March 26, 2018 (Regular Meeting), March 28, 2018 (Regular Meeting), April 4, 2018 (Regular Meeting), April 23, 2018 (Regular Meeting) and April 30, 2018 (Special Meeting/Workshop)

IX. Purpose 2 Executive Session – 9:10 P.M.

A. Board to consider to vote to hold a Purpose 2 Executive Session to conduct strategy session in preparation for negotiations with nonunion personnel (the Town Manager) or contract negotiations with nonunion personnel.

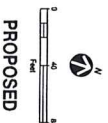
X. Adjournment – 10:00 P.M.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Wendy Adams at 978-623-8210 or [wadams@andoverma.gov](mailto:wadams@andoverma.gov) in the Town Manager's Office.



**811**  
Know what's below.  
Call before you dig.

KEY PLAN  
L-1  
L-2  
L-3

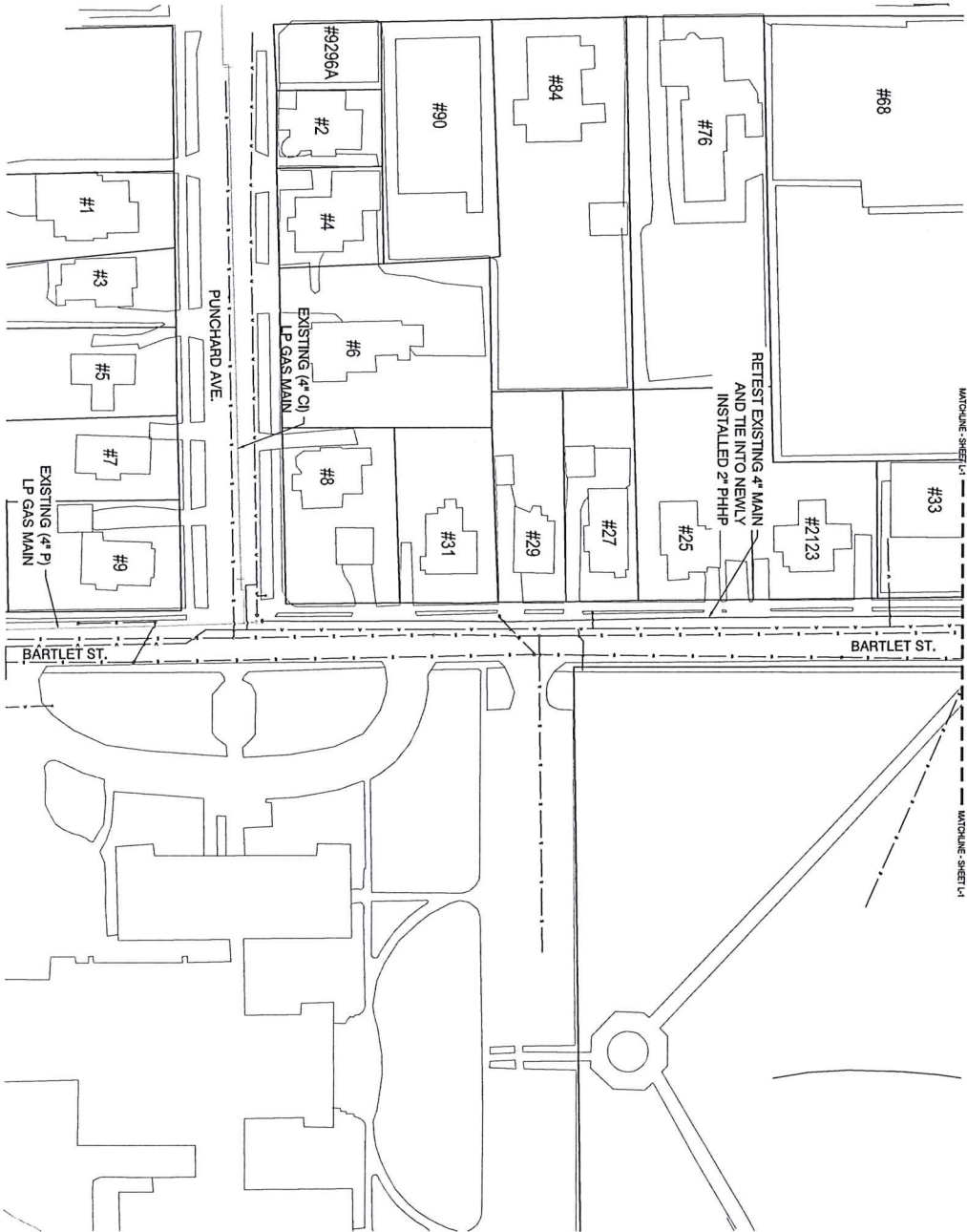


REVISIONS									
NO.	DATE	DESCRIPTION	BY	CHKD	DATE	DESCRIPTION	BY	CHKD	DATE
0	3/20/2018	ISSUED FOR CONSTRUCTION							

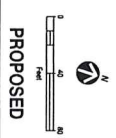
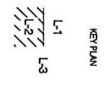
**SITE NAME:**  
JO# 18-0842474-00  
JO# 18-0842473-00  
PROJECT ID# 18-51815  
ANDOVER, MASSACHUSETTS  
ANDOVER, ESSEX COUNTY

**PROJECT TITLE:**  
LAYOUT SHEET

**DRAWING NO:**  
L-1



Know what's below.  
Call before you dig.



PROPOSED

REVISIONS

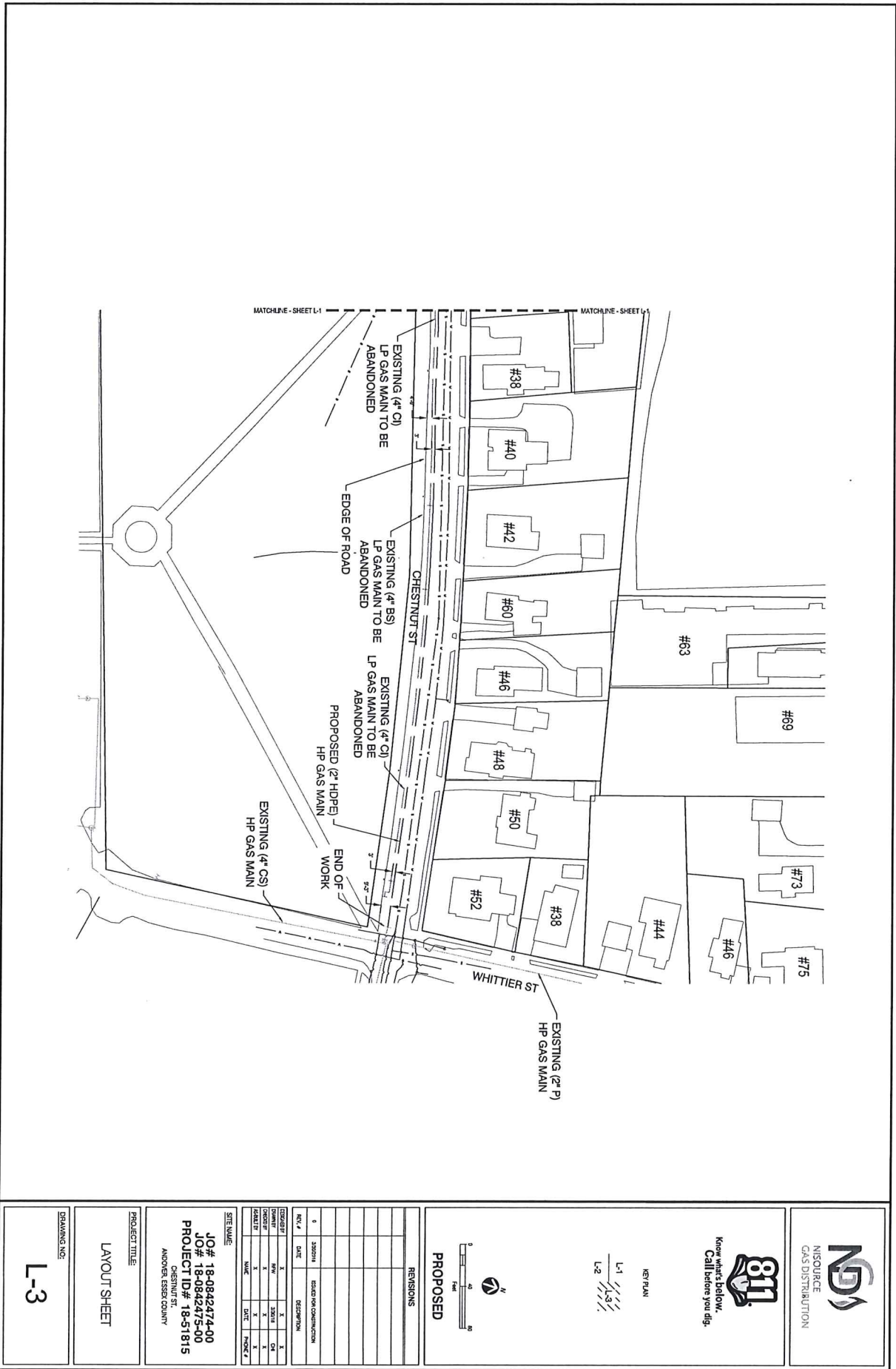
REV. #	DATE	DESCRIPTION
0	2/20/21	ISSUED FOR CONSTRUCTION

DESIGNED BY	CHECKED BY	DATE	APPROVED BY	DATE
X	X	X	X	X

SITE NAME  
JO# 18-0842474-00  
JO# 18-0842475-00  
PROJECT ID# 18-51815  
CHESTNUT ST.  
ANDOVER, ESSEX COUNTY

PROJECT TITLE  
LAYOUT SHEET

DRAWING NO.  
L-2



Know what's below.  
Call before you dig.

KEY PLAN

L-1  
L-2  
L-3

PROPOSED

REVISIONS

PROJECT TITLE

LAYOUT SHEET

DRAWING NO.

L-3

SITE NAME

JO# 18-084247-400  
JO# 18-084247-500  
PROJECT ID# 18-51815

REV #	DATE	DESCRIPTION
1		ISSUED FOR CONSTRUCTION

DESIGNED BY	CHECKED BY	DATE	PROJECT #



# TOWN OF ANDOVER

## Town Clerk's Office

36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
townclerk@andoverma.gov

### NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Board of Selectmen at the Town Offices on Bartlet Street, in the third floor Selectmen's Conference Room on Monday, May 21 at 7:00 P.M.

This hearing is being held on a petition of Bay State Gas Company d/b/a Columbia Gas of Massachusetts, requesting permission to excavate for the purpose of replacing and/or extending its gas mains, according to blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions, as follows:

- To excavate approximately 720 feet on Chestnut Street from Whittier to Bartlet Street, 390 feet on Bartlet Street to Chestnut to Park, and 440 feet on Park Street from Bartlet to Main Street for the purpose of replacing the Cast Iron / Bare Steel-low pressure gas main with Plastic-high pressure due to a planned town paving project on these roads. All existing gas services within the project scope will be tied into the new Plastic-high pressure main.
- The existing plastic gas main and services on Chestnut Street from Bartlet to Main Street, Bartlet Street from Chestnut to Punchard Ave., and Barnard Street from Bartlet to Main Street will be retested and tied into the newly installed high pressure main.

Job# 18-0842474-00

Plan(s) of the proposed work can be found in the Meeting Packet on the Board of Selectmen page on the Town of Andover website, [www.andoverma.gov](http://www.andoverma.gov).

Should you have any major concerns about this proposal, please call Veena Kothapalli, 978-314-8061, prior to the above-mentioned Selectmen's meeting date. A representative of the company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

By order of the  
Board of Selectmen

Lawrence J. Murphy  
Town Clerk

Date: May 11, 2018  
Job# 18-0842474-00





# TOWN OF ANDOVER

## Town Clerk's Office

36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
townclerk@andoverma.gov

### NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Board of Selectmen at the Andover Town Offices, 36 Bartlet Street, in the Selectmen's Room, 3<sup>rd</sup> Floor, on Monday, May 21, 2018 at 7:00 p.m.

This hearing is being held on a petition of New Cingular Wireless PCS, LLC (AT&T) requesting permission to construct and maintain telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote nodes and pole top antennas to be attached to existing National Grid utility poles, located upon and along the following public ways:

#### **5 Rasmussen Circle**

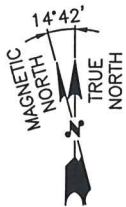
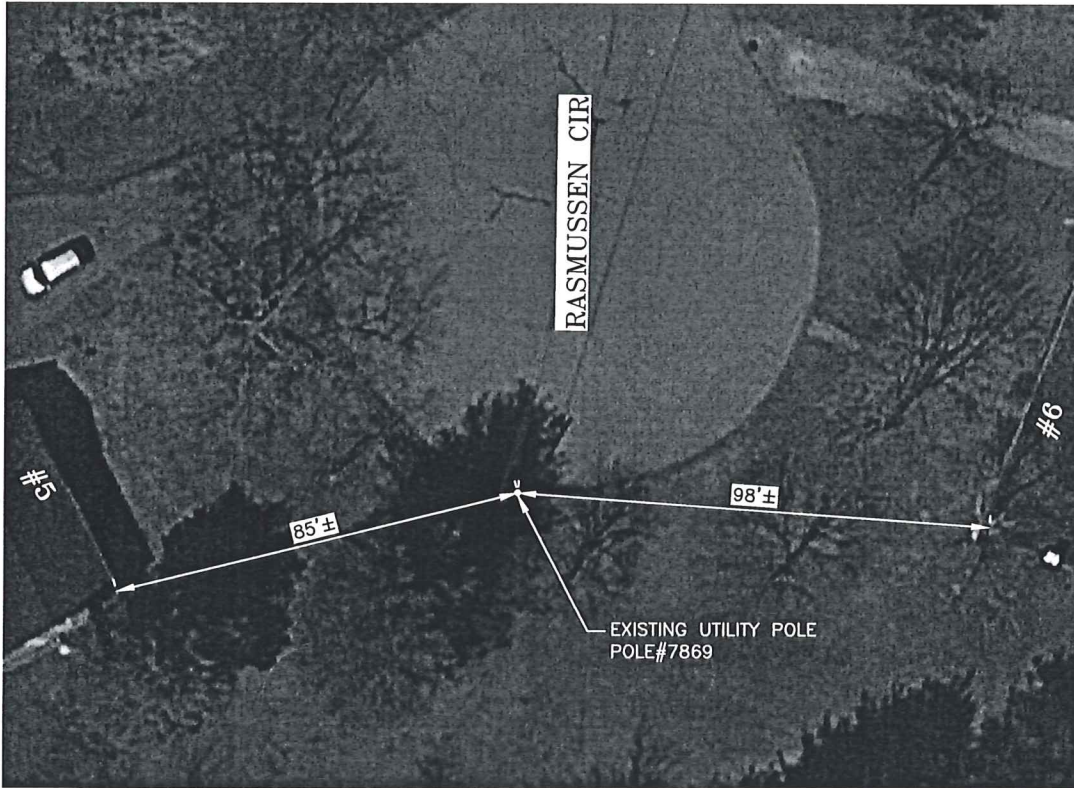
Plan(s) of the proposed work can be found in the Meeting Packet on the Board of Selectmen page on the Town of Andover website, [www.andoverma.gov](http://www.andoverma.gov).

Should you have any major concerns about this proposal, please call Michael Gentile, Centerline Communications, LLC at 508-844-9813 prior to the above-mentioned Selectmen's meeting date. A representative of the utility company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

By order of the  
Board of Selectmen

Lawrence J. Murphy  
Town Clerk

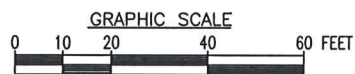
Plan No.: cRAN\_Area 6\_42A  
Date: May 11, 2018



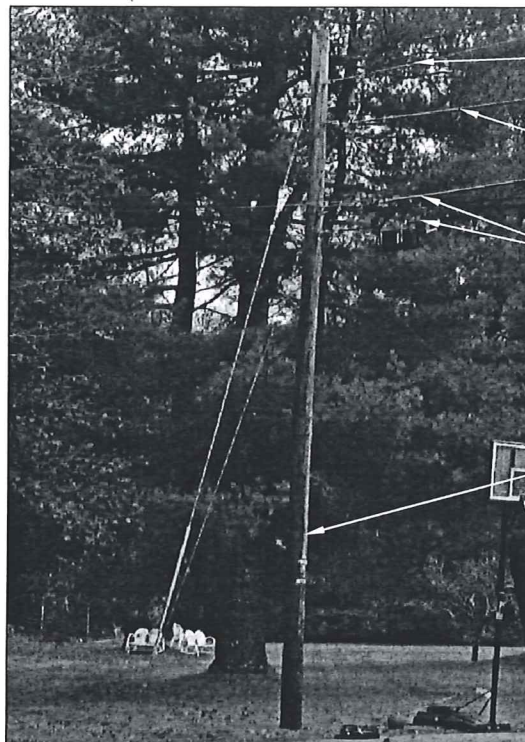
# **KEY PLAN**

22x34 SCALE: 1"=20'  
11x17 SCALE: 1"=40'

1  
A-1



36'-0"±  
35'-0"±



EXISTING GUY WIRES  
EXISTING SECONDARY WIRE  
EXISTING COMM. WIRES  
EXISTING UTILITY POLE  
POLE#7869

# **EXISTING CONDITIONS PHOTO DETAIL**

SCALE: N.T.S

2  
A-1



# TOWN OF ANDOVER

## Town Clerk's Office

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Andover, MA 01810  
978-623-8230  
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#### **323 Lowell Street**

Plan(s) of the proposed work can be found in the Meeting Packet on the Board of Selectmen page on the Town of Andover website, [www.andoverma.gov](http://www.andoverma.gov).

Should you have any major concerns about this proposal, please call Michael Gentile, Centerline Communications, LLC at 508-844-9813 prior to the above-mentioned Selectmen's meeting date. A representative of the utility company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

By order of the  
Board of Selectmen

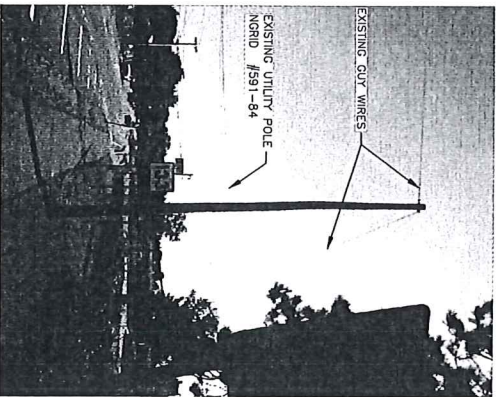
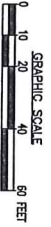
Lawrence J. Murphy  
Town Clerk

Plan No.: cRAN\_Area 6\_28A  
Date: May 11, 2018

MAGNETIC  
NORTH  
14°42'  
TRUE  
NORTH



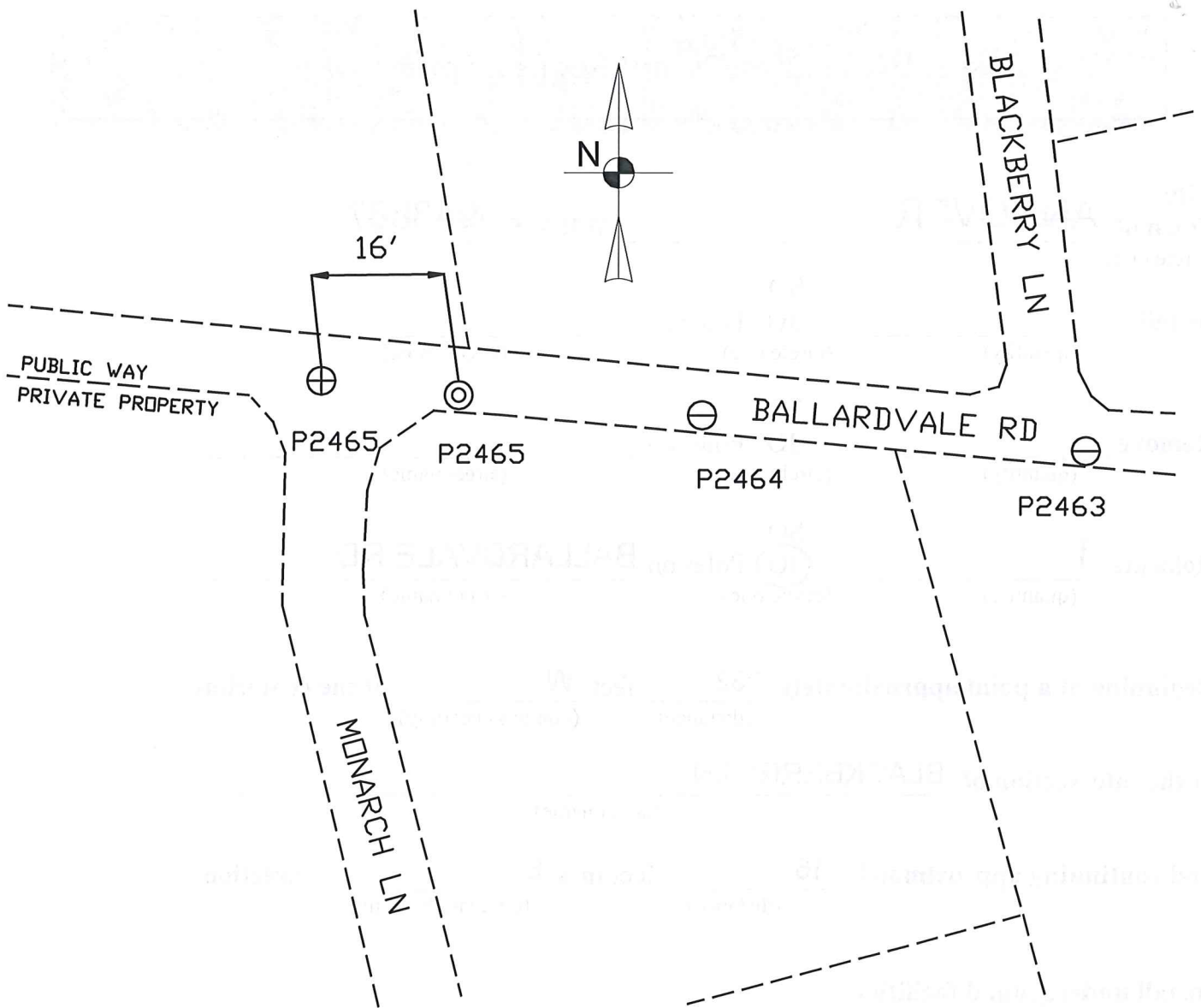
KEY PLAN  
22x34 SCALE: 1"=20'  
11x17 SCALE: 1"=40'



EXISTING CONDITIONS PHOTO DETAIL  
SCALE: N.T.S.







## JOINT OWNED POLE PETITION

- ⊖ Existing J.O. Pole Locations
- ⊕ Existing J.O. Pole To Be Removed
- ⊙ Proposed J.O. Pole Location

DISTANCES ARE APPROXIMATE

**nationalgrid**  
And  
**Verizon New England, Inc.**

Date: 3-21-18

Work Request Number: 25943887

To Accompany Petition Dated:

To The: Town Of: Andover MA

For Proposed: 16' Pole Relocation

Pole: 2465 Location: Ballardvale Rd



# TOWN OF ANDOVER

## Town Clerk's Office

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978-623-8230  
townclerk@andoverma.gov

### NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Board of Selectmen, on Monday, May 21, 2018 in the 3<sup>rd</sup> Floor Conference Room, 36 Bartlet Street, at 7 p.m.

This hearing is on the petition of National Grid and Verizon New England requesting permission to locate poles, wires and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

**#25943887 – Ballardvale Road** – National Grid to remove existing pole #2465 and install new pole 2465 approximately 16 feet east of old pole location, effectively allowing traffic to enter/exit from new subdivision called Monarch Lane. Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Ballardvale Road – Andover, MA.

Plan(s) of the proposed work can be found in the Meeting Packet on the Board of Selectmen page on the Town of Andover website, [www.andoverma.gov](http://www.andoverma.gov) .

Should you have any major concerns about this proposal, please call Dave Boucher at National Grid, (978) 725-1461, prior to the above-mentioned Selectmen's meeting date. Representatives from the utility company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

By order of the  
Board of Selectmen

Lawrence J. Murphy  
Town Clerk

Plan No.: 25943887  
May 11, 2018

REQUEST:

Oak & Iron Brewing Co., Inc. at 18 Red Spring Road has applied for a change in its Sunday hours to sell malt alcoholic beverages beginning at 10 a.m.

SUPPORT:

The request is in accordance in state law that authorizes local liquor licensing authorities to permit the sale of alcoholic beverages beginning at 10:00 a.m. on Sundays.

MOTION:

I move to approve the application of Oak & Iron Brewing Co., Inc. at 18 Red Spring Road to sell malt alcoholic beverages beginning at 10 a.m. on Sundays.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Voted \_\_\_\_\_ to \_\_\_\_\_

REQUEST:

Oak & Iron Brewing Co., Inc. at 18 Red Spring Road has applied for a change in its Sunday hours to sell malt alcoholic beverages beginning at 10 a.m.

SUPPORT:

The request is in accordance in state law that authorizes local liquor licensing authorities to permit the sale of alcoholic beverages beginning at 10:00 a.m. on Sundays.

MOTION:

I move to approve the application of Oak & Iron Brewing Co., Inc. at 18 Red Spring Road to sell malt alcoholic beverages beginning at 10 a.m. on Sundays.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Voted \_\_\_\_\_ to \_\_\_\_\_



MEMO FROM THE OFFICE OF THE TOWN CLERK

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TO: Board of Selectmen  
FROM: Lawrence J. Murphy, Town Clerk  
SUBJECT: Appointments to the Board of Registrars of Voters  
DATE: 5/7/2018  
CC: Town Manager

---

Dear members of the Board,

You will recall at your March 19<sup>th</sup> meeting you considered the nominees of the Democratic and Republican Town Committee for appointments to the Board of Registrars of Voters. You appointed Michael Torrissi (R) of 38 High Street to the Board of Registrars for a term to expire on March 31, 2019. It subsequently came to my attention that Mr. Torrissi is not eligible to serve on the Board as he currently serves as an appointee to a state board. State law prohibits a Registrar from holding any other elected or appointed position in government.

I notified the Chairs of the Democratic and Republican Town Committees and invited them to submit the names of additional candidates to fill this position. The Republican Town Committee has nominated Brian Major of 11 Odyssey Way. I request that the matter be put on the agenda for consideration at your May 21<sup>st</sup> meeting.

U:18-1:BOSRegMemo2

# WEST ELEMENTARY SCHOOL BUILDING COMMITTEE

ROLE	NAME	POSITION/EXPERIENCE
MCPPO Certified	Paul Szymanski	Assistant Superintendent for Finance and Administration
Local Chief Executive Officer/Manager	Andrew Flanagan	Andover Town Manager
School Committee Members	Susan McCready	School Committee Member
	Tracey Spruce	School Committee Member
Superintendent of Schools	Sheldon Berman	Superintendent of Schools
Building Maintenance Official	Janet Nicosia	Director of Facilities
Office Authorized to Construct Buildings	Mark Johnson	Attorney, Town Building Committee
School Principal	Elizabeth Roos	West Elementary School Principal
Educational Mission and Function	Heather Eigen	Special Education Program Head
Local Budget Official	Donna Walsh	Finance and Budget Director
Members of Community	Paula Colby-Clements	Attorney, Mass School of Law, SBC Chair
	Paul Rollins	Civil Engineer, AECOM Tishman Construction
	Siggy Pfendler	Civil Engineer, Columbia Construction
	Amrata Kirpalani	Architect, Independent Consultant
	Ricardo Almeida	Architect, OMR Architects